



THE ATTINGHAM TRUST
FOR THE STUDY OF HISTORIC HOUSES AND COLLECTIONS

THE ATTINGHAM SUMMER SCHOOL 2012 6th – 23rd July 2012

Application Instructions for Applicants from the United States

General Information

The Summer School is designed for qualified young people, established professionals, and dedicated collectors who can contribute from their experiences. The course is academically serious and physically rigorous. In 2012 there are accommodations for 24 Americans, who will be selected by a Selection Committee composed of former Attingham participants. Although there are usually more qualified applicants than available spaces, we encourage both new and repeat candidates to apply.

All material, including letters of recommendation should be mailed to: Cheryl Hageman, Administrator, American Friends of Attingham, 307 Seventh Avenue, Suite 1201, New York, NY 10001. The deadline for the application submission is **January 31, 2012**. No incomplete applications will be considered by the Selection Committee. All correspondence will be sent to the applicant's home address unless otherwise indicated.

Application Requirements

1. 8 copies of the application form (including a 250-word personal statement)
2. \$35.00 check, payable to American Friends of Attingham (processing fee)
3. Two letters of recommendation.

Letters of Recommendation

Two letters of support are required of all new applicants. They are to be sent directly from the recommender to Cheryl Hageman, Administrator, American Friends of Attingham, 307 Seventh Avenue, Suite 1201, New York, NY 10001, and must be received by January 31, 2012. These will not be acknowledged, therefore, the responsibility for ensuring that letters of recommendation are received on time rests solely with the applicant. Letters should speak to the applicant's qualifications and appropriateness of study and should be written from a professional standpoint. References from the Friends' officers, directors and former Attingham students are especially useful.

Notification of Acceptance and Payment of Fees

Applicants will be notified of the decisions of the Selection Committee by mid-March 2012. Immediately upon notification of acceptance, General Enrollees must make a deposit of \$500 as partial payment for the course, and students receiving scholarships, \$250. The balance of the fee is due by April 30, 2012. We are unable to accept foreign checks but it is possible to pay online or by credit card. Participants are strongly advised to insure against cancellation as NO refunds can be made once a place has been confirmed.

The cost of the course, which includes the U.S. handling fee, is \$5,290. This includes tuition, accommodation, most meals, admissions and travel by private coach. Airfares, guidebooks, alcoholic beverages, laundry and incidental expenses are not included. You must have your own health insurance/coverage while you are on the course. The course will disperse in Salisbury.

Applicants Reapplying

Applicants who have applied within the past two years (Summer School 2010 and 2011) and have not been accepted may reapply by completing Section I of the application form and updating any other section as needed. It is not necessary to send new letters of recommendation, provided the old ones are on file. However, since the Selection Committee does not necessarily give preference to reapplications, additional letters of recommendation are advisable. Applicants meeting this criterion do not have to remit the \$35 application fee. All other reapplying applicants should submit new letters of recommendation and remit the \$35 application fee.

Scholarship Applicants

Each year a number of scholarships, provided by the American Friends of Attingham and other donors, are awarded. An applicant wishing to apply for scholarship assistance must complete the questionnaire included with this posting and provide the first two pages of his/her most recent tax return. Scholarship applications materials are to be submitted in duplicate.

The Council of The Attingham Trust reserves the right to amend the study program and to adjust the fees if there is substantial change in the exchange rates as these were assessed in September 2011. If necessary, applicants will be informed by April 2012.



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Instructions: Complete and print eight (8) copies of this application. Handwritten applications will be disqualified. Do not include any materials not specified.

I. APPLICANT

Title: Mr. Ms. Miss Mrs. Dr.

Name (last, first, middle initial):

Name on name tag:

Address (location where all correspondence should be sent):

Address Type: Home Work

Telephone: Day: Home: Work: Mobile:

Telephone: Evening: Home: Work: Mobile:

E-mail address:

May we include your e-mail address on the list of participants? Yes No

Birth date: Country of citizenship:

Non-U.S. citizen but permanent U.S. resident: Yes No

II. CURRENT POSITION

Title:

Institution:

Responsibilities:

III. EDUCATION

Institution:

Years attended:

Major: Degree awarded:

Institution:

Years attended:

Major: Degree awarded:

Institution:

Years attended:

Major: Degree awarded:

Grants and scholarships received:

Previous career positions:

Activities related to the Summer School:

IV. REFERENCES (Names of persons writing letters in support of your application. Two only)

- 1.
- 2.

V. Professional organization or relevant society membership(s). Check all that apply.

- National Trust for Historic Preservation
- Society of Architectural Historians
- The Royal Oak Foundation
- The National Trust (Great Britain)
- Others (please list)

VI. Please state how the Attingham Summer School will enhance and enlighten your present career pursuits.
(in 250 words or less)

VII. Have you previously applied to attend this course? No Yes Year:
Have you applied to or attended other Attingham Trust courses? No Yes
If YES, please list the course(s) and year(s):

VIII. How did you first hear about the Attingham Summer School? Please check and identify. Additionally, please check and identify any subsequent sources from which you heard about the Attingham Summer School.

- | | |
|-------------------------|---------------------------|
| Print media | Web media |
| Lecture | Brochure |
| Conference | AFA Board Member |
| Affiliated organization | Other AFA program |
| Educational institution | Professional organization |
| Other | AFA alumni |

Date: _____

Signature: _____



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Scholarship Assistance Application

Instructions: Complete and print two (2) copies of this form to submit with your application materials.

I. APPLICANT

Title: Mr. Ms. Miss Mrs. Dr.

Name (last, first, middle initial):

Address (location where all correspondence should be sent):

Telephone: Day:

Home:

Work:

Mobile:

Telephone: Evening:

Home:

Work:

Mobile:

E-mail address:

May we include your e-mail address on the list of participants? Yes No

II. Please attach the first two pages of your most recent federal tax return. Kindly black out your Social Security number from the forms before sending.

III. Are you affiliated with an institution? No Yes

Have you requested financial assistance from your institution? No Yes

If so, please describe:

IV. Please submit statement of 150 words or less describing your need for financial aid and specify the amount you require.

I understand that a scholarship does NOT cover travel stipends, travel expenses to or from England, or to points of assembly / dispersal. _____ (initial)

Date: _____

Signature: _____